Blackboard Student: HOW TO CREATE A BLOG ENTRY

1. Login to Blackboard and click the appropriate Course Name under "**My Courses**".
2. Access Blogs either by clicking on **Tools**, then **Blogs** or choosing Blogs from the Course Menu
3. Select a Blog
4. Click the **Create a Blog Entry** button
5. Give the entry a name and enter text below
6. If needed, attach a file by clicking **Browse My Computer** and locating a file on your computer.
7. Clicking **Save as Draft** does not publish the item. It is merely saved until you are done working with it.
8. When done click **Post Entry**.