Blackboard Student: HOW TO CREATE A NEW THREAD TO THE DISCUSSION BOARD

1.   Login to Blackboard and under "My Courses", click the appropriate **Course Name**

2.   At the course front page, click **Communication** under **Tools** then click the Discussion Board link. OR click the **Discussion Board** (or **Discussions**) button in the Course Menu.

3.   Click the appropriate Forum title

4.   Click the +Thread button to add a new thread

5.   Enter your new thread's Subject and Message.

6.   If needed, click the link **Attach a file** then click **Browse** to search your drive for the file

7.   Click **Submit** when done.