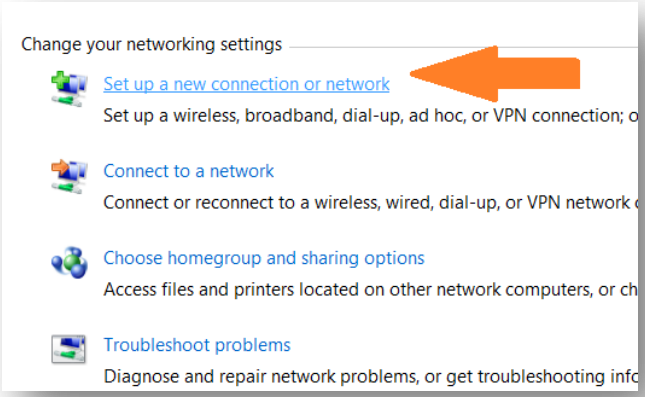
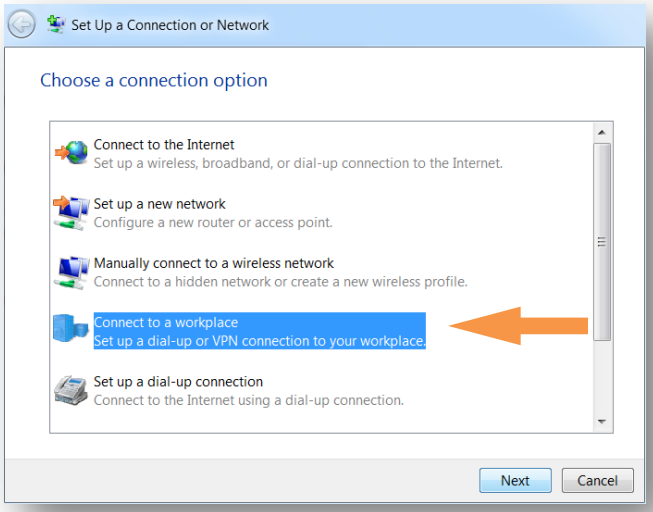
# Windows 7 VPN Setup Instructions

1. Go to the Start Menu then click on the **Control Panel.**
2. Within the Control Panel menu, click **Network and Sharing Center** (also under Network and Internet category).
3. Choose **Set up a connection or network.**

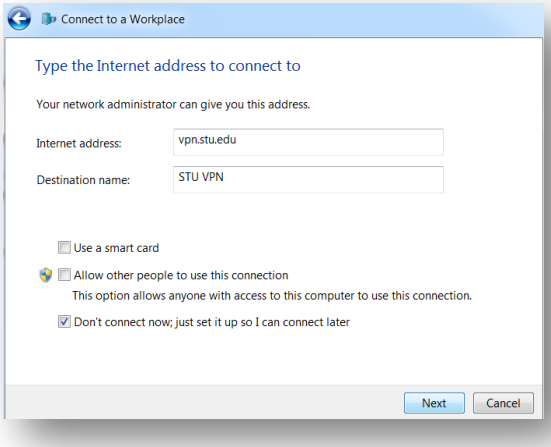



4. Select **Connect to a workplace** then click **Next.**

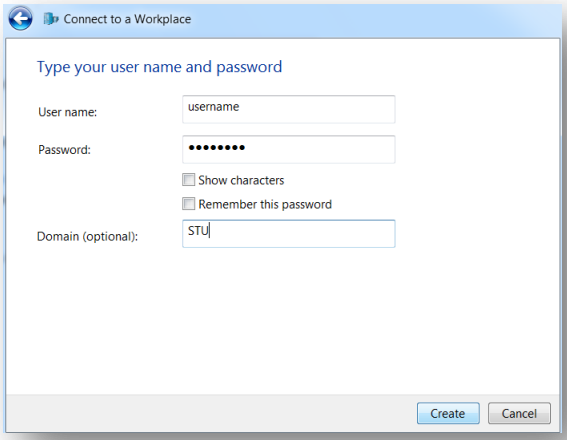



5. Choose **Use my Internet connection (VPN)** under How do you want to connect?

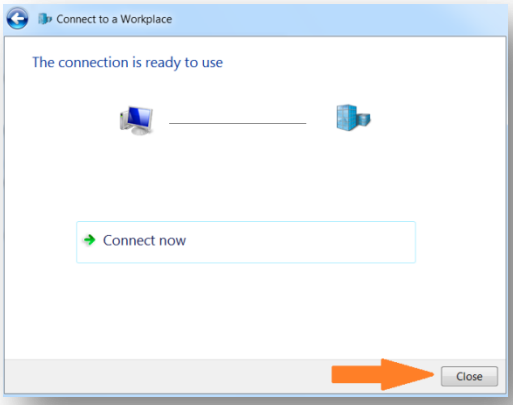
6. At **Internet address** type *vpn.stu.edu* and in the **Destination name**, type *STU VPN*. Check the box that reads **Don't connect now; just set it up so I can connect later.** Click **Next.**




7. Enter your **User name**, **Password** and at **Domain** type *STU*. Click the **Create** button.

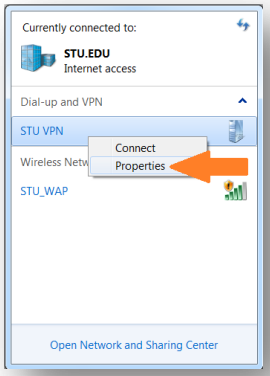



8. The connection should be ready to use, however we still need to properly complete the setup.
9. Click the **Close** button.

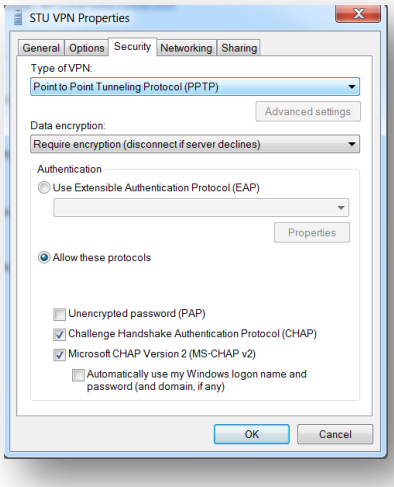



10. Back at the Network and Sharing Center select **Connect to a network.**

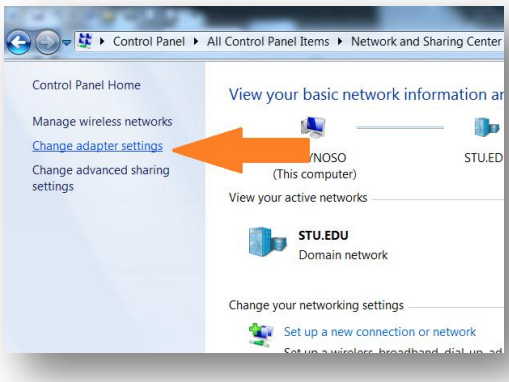
11. Right-click **STU VPN** then choose **Properties.**



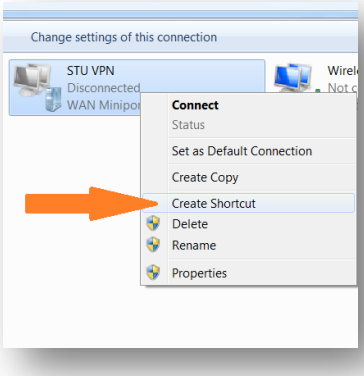

12. Select the **Security** tab. Under **Type of VPN** use the down arrow to change from Automatic to *Point to Point Tunneling Protocol (PPTP).* Click **OK**.




13. At the Network and Sharing Center select **Change adapter settings** in the top left corner.




14. Right-click **STU VPN** then choose **Create Shortcut**. Click **Yes** to place a shortcut to STU VPN on your Desktop for easy access.




15. In the future, simply double-click this shortcut, login then click the **Connect** button to connect.

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