St. Thomas University School of Law
Career Services Office

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Career Services News

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EXTENDED CAREER SERVICES HOURS

In order to accommodate students that are off campus during regular hours, the Career Services Office (CSO) will be open as follows this semester:

Monday: 9:00am—5:00pm

Tuesday: 9:00am—6:30pm

Wednesday: 9:00am—5:00pm

Thursday: 9:00am—6:30pm

Friday: 9:00am—5:00pm

If you need to make an appointment outside of these hours, please contact the CSO.

Equal Justice Works—Fellowship Applications

The 2013 Equal Justice Works Fellowship application is now open! Please visit their website for up-to-date information on sponsor preferences, suggestions for writing a good application and more. Equal Justice Works AmeriCorps Legal Fellowship opportunities for 2012-2013 have been posted. A summary can be found on their website. Please note that applications must be submitted directly to the host site – do not apply to Equal Justice Works.

Networking Event — Wilkie D. Ferguson, Jr. Bar

The Wilkie D. Ferguson, Jr. Bar Association is having a happy hour event on Aug. 17th at Club 50 (on the 50th floor of the Viceroy Hotel, Downtown Miami) at 6:00pm. This event was created to congratulate students who finished the bar, and to serve as a networking event for law students.

Lunch & Learn

The Career Service Office will be hosting the Department of Justice this week, Thursday, August 16, 2012,12:00pm – 1:00pm, in Room A-111. Learn about the Department of Justice's Summer Legal Intern Program and entry-level attorney programs. The application deadline for these programs is EARLY SEPTEMBER!! To RSVP e-mail Jessie Howell (jhowell@stu.edu).

Networking—Stephen R. Booher Inn of Court

We have 15 slots available for the Stephen R. Booher American Inn of Court. Participating in the Inn of Court gives students the opportunity to network with attorneys and judges throughout the year. The scheduled dates this year are: September 19, November 8 and three spring dates TBD. Typically the meeting includes a reception at 5:30, with the dinner meeting beginning at 6:00pm. If you would like to be considered for a sponsored student membership, please submit your resume and a brief statement explaining why you are interested in joining the Stephen R. Booher American Inn of Court to Mercedes Pino (mmpino@stu.edu). The student membership will be for the 2012 — 2013 year.

The deadline for materials is Thursday, August 30, 2012.

Mock Interview Week

The CSO will be conducting mock interviews August 13—17. The program is open to all students; however, students intending to participate in OCI **must** sign up for a mock interview. The purpose of Mock Interview Week is to provide an opportunity for students to practice interviewing skills. Mock interviews are a great opportunity to become familiar with commonly asked interview questions and interview etiquette.

Mock interview slots are 30 minutes (approximately 20 minutes of interviewing and approximately 10 minutes of interview critique). Please arrive approximately 15 minutes before your scheduled interview. Dress professionally, as you would for an actual interview, and bring a copy of your resume to the interview as well. You should also bring any specific questions you may have about interviewing, job searching, resume writing, etc.

To sign up for an interview, please stop by the CSO or e-mail a counselor.

SAVE THE DATE: EQUAL JUSTICE WORKS CAREER FAIR

Would you like to connect with public interest employers from all across the country and meet fellow, public interest-minded students, graduates and practitioners in the field? Then you should attend the Equal Justice Works 2012 Conference and Career Fair. With more than 125 public interest employers, 1,200 public interest law students, and workshops to help you navigate your public interest career, you won't want to miss it. For registration information and deadlines, please visit http://www.equaljusticeworks.org/law-school/conference-and-careerfair/students.

INTERESTED IN LAND USE PLANNING?

The Planning and Law Division ("PLD") of the American Planning Association ("APA") serves those who seek to understand the diverse legal issues that affect the planning profession. The legal issues underlying the planning of our cities and communities are important and essential components in the education and training of those who would become professional planners and land use practitioners. The purpose of the PLD Daniel J. Curtin, Jr. Fellowship Program ("Fellowship Program") is to foster increased interest in the study of land use planning and its inter-relationship with the law at the advanced undergraduate, graduate, and law school levels. The Fellowship Program is open to first and second year law students. One fellowship with a stipend of $3,000 is awarded per academic year. The stipend includes a $2,000 award and a $1,000 APA membership and Annual Conference stipend. The term of the fellowship is approximately ten months (the typical length of two semesters or three quarters) and will include approximately 100 to 200 total hours of work. The fellow will conduct his/her fellowship duties remotely, i.e., from where they live or attend school. For more information, please visit http://www.planning.org/divisions/planningandlaw/fellowship/.

SAVE THE DATE: 9TH ANNUAL MINORITY MENTORING PICNIC

The St. Thomas University School of Law Community is invited to the 9th Annual Minority Mentoring Picnic, which will take place on Saturday, November 10, 2012 at Amelia Earhart Park. This is an excellent opportunity to network and learn more about being a mentor or mentee. The Picnic is attended by more than two thousand judges, lawyers, law school administrators and guests. For more information, please visit http://www.kmmfoundation.org/.

Pro Bono Opportunity: Back-to-School Preschool Makeover

The LES Preschool needs a makeover before the kids come back from the summer! Volunteers will be painting, building a garden, and putting up a privacy screen around the playground. This event will take place on Saturday, August 18, 2012 from 9:00am — 12:00pm. Volunteers will need to arrive no later than 8:45am to sign-in and fill out required paperwork. The LES Preschool is located at 2208 Douglas Street, Hollywood, FL 33020. Help welcome the kids back to school!

For more information and to signup, please contact Jennifer Portwood Gordon (jportwood@stu.edu).

LexisNexis — Paid Student Positions

LexisNexis Associate (two openings)

Description: A Lexis Associate is a student representative for LexisNexis. Lexis Associates provide a direct connection between LexisNexis and the Law School.They act as a liaison between LexisNexis and the school's students, faculty and staff. Duties and Responsibilities: uncovering training opportunities in classes, clinics, and law reviews/journals; maintaining the printers; maintaining "lab hours"; offering individual training during their lab hours; participating in Table Days; ordering ids/paper; and other duties per your rep's request. Interested students should e-mail a resume and cover letter to Ana Rosa Ramirez (ana.ramirez@lexisnexis.com).

LexisNexis Associate - Social Media Specialist (one opening)

Description: A Lexis Associate is a student representative for LexisNexis. Lexis Associates provide a direct connection between LexisNexis and the Law School. The primary responsibility of this position is to update our Facebook pages with content, activities and events. Duties and Responsibilities: to have a dedicated LexisNexis Associate whose primary focus is on managing, maintaining, and growing the Facebook Page; to drive growth, engagement, local-flavor, and community awareness to our Facebook page; and to perform other duties per your rep's request. Interested students should e-mail a resume and cover letter to Ana Rosa Ramirez (ana.ramirez@lexisnexis.com).

U.S. Environmental Protection Agency—Law Clerks

The U. S. Environmental Protection Agency's Office of General Counsel seeks applications for its Summer Honors Program from law students who will have completed their second year at an American Bar Association accredited law school by the Summer Honors Program start date of May 2014. The Office of General Counsel is the chief legal advisor to the U.S. Environmental Protection Agency, the federal agency with primary responsibility for implementing the nation's environmental laws. OGC prefers law clerks with strong academic credentials who have a demonstrated interest in environmental, administrative, government operations, civil rights, or public interest law. Law clerks must be U.S. citizens.

For application instructions, please visit http://www.epa.gov/ogc/summerhonors.htm.

10 Ways to Be More Persuasive in Job Interviews

Lisa Abrams, author of a popular career guide for law students titled *The Official Guide to Legal Specialties: An Insider's Guide to Every Major Practice Area*, contributed a helpful article to the August edition of the *NALP Bulletin*. The article, *Ten Ways Law Students Can Be More Persuasive in Interviews*, offers solid advice for students and recent grads alike. At its core, the article is a reminder that even though an interview is a real-time experience requiring job-seekers to think and speak on their feet, pre-interview preparation is critical. We all perform better in these settings when we've thought through what we want to say, what questions we may expect to be asked, and how we may answer those questions in a way that puts our best professional foot forward. For a copy of the article, please click here.

Amaran Law Group — Intern Needed Immediately

The Amaran Law Group is seeking a legal intern/assistant. The intern will assist with coordinating client appointments, case follow up, and notifying companies for claims. Qualifications: must speak fluent Spanish, be proficient in Excel, and have good people and office managerial skills. Interested students, should submit a resume and cover letter via e-mail to Elizabeth Amaran, Esq. (mwells.amaran@gmail.com).