St. Thomas University Law Library
Interlibrary Loan Request Form

Name: _____ Date: _____
Research is for: ☐ Faculty member: _____ ☐ ICHR L.Rev. ☐ STU L.Rev.
Email: _____ Phone: _____ Alt. Phone: _____
Address: _____ Date Needed: _____

Item needed: ☐ Book ☐ Journal Article
Book/Journal Title: _____
Author: _____
Article Title: _____
Volume: _____ Number: _____ Date: _____ Page Number: _____ ISSN: _____
Publisher: _____
Edition: _____ ☐ This edition only ☐ Any edition
Citation Source: _____

ex. LegalTrac; Worldcat; Gruben. A Reference Guide to Texas Law and Legal History (1987) page 37
Please attach all available citation documentation.

Did you check the following to see if available at St. Thomas (check all that apply):
☐ TOMCAT ☐ Main Library ☐ NewsBank ☐ Shelves ☐ WorldCat ☐ LEXIS-NEXIS ☐ WestLaw

---

Library Use Only:
ILL #: _____ Date received by ILL Dept.: _____
OCLC#: _____

PLEASE READ THE FOLLOWING STATEMENT AND SIGN BELOW

The copyright law of the United States (Title 17, U.S. Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or reproduction. One of the specified conditions is that the photocopy or reproduction is not to be "*used for any purpose other than the private study, scholarship or research*." If a patron makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "*fair use*," that user may be liable for copyright infringement. This institution reserves the right to refuse a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.

Signature of Requestor: _____ Date: _____

On occasion, there may be a charge for photocopies. If there is a charge, do you want to be notified?
☐ YES ☐ NO (Note: faculty charges are made to faculty office account)

Notice to all borrowers: Materials borrowed through interlibrary loan must be returned by the due date. You will be responsible for all fines and charges that accrue on materials that are overdue or lost. If you continually return materials late or lose materials, your interlibrary loan privileges may be suspended.