



COMPLAINT FORM

Name:

ID:

Date:

What is your complaint?

Please be as specific yet concise as possible and remember to specify **what** your complaint is, **when** it happened, **where** the incident occurred, **who** was involved and any other factors you can think of which are relevant to your complaint. If the basis of your complaint concerns a potential violation of a school rule, policy or procedure, please reference the applicable provision(s).

RESOLUTION OF THE LAW SCHOOL

Signature of St. Thomas University School of Law Administrator

Date

Printed Name of St. Thomas University Administrator