

## FAXING WITH KM BIZHUB

1. To fax a document, place the page/s face up in the paper tray.

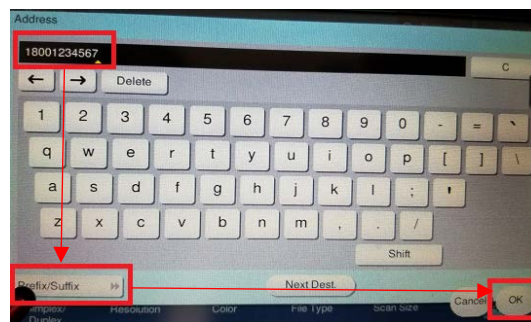
2. From the Home screen, tap **Scan/Fax**.



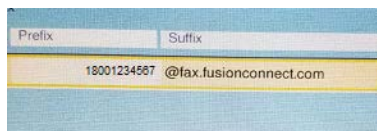
3. Tap **Direct Input** then tap **E-mail**.



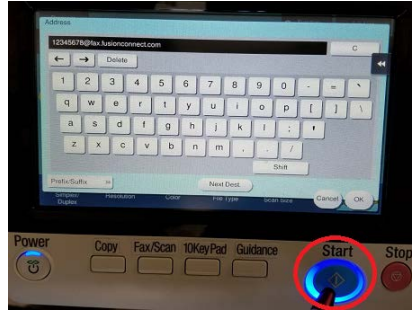
4. Type the fax number in the Address field, then tap **Prefix/Suffix** and **OK**.



5. The suffix “@fax.fusionconnect.com” will append to the fax number. Tap **OK** at bottom right of screen.



6. The **Start** button will glow when ready. Press it once to send the fax.



7. The fax confirmation page will be sent via email.