MYBOBCAT

Office of Information Technology

OFFICE OF INFORMATION TECHNOLOGY (OIT)

What we do:

- Computer technical support
- Learning Management System
- Network operations
- Print, scan, fax systems
- Telephone system
- Mobile apps
- Software training
- Software development
- Video and audio production
- Website development and support
- Cable/satellite television
- Events management support
- Sorry. Only STU Computers

Location:

- Sullivan Hall

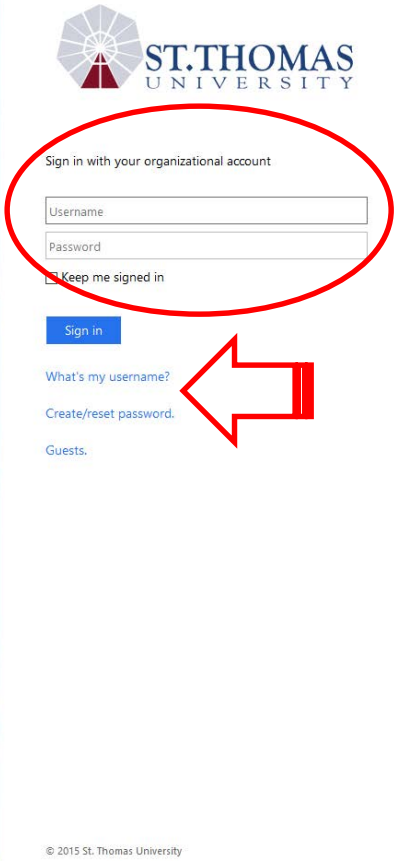
STU.EDU/OIT

STU USERNAME & PASSWORD

- STU Login should have been provided after registering for classes.
- If you do not have it, take ID to Student Success Center in Dooner Hall to receive it.
- STU Login is used to access:
  - MyBobcat – Student Portal
  - Email – STU email account
  - Canvas – Online classes
  - Lab computer access – On-campus
  - Printers, etc.
- Always guard your STU Login!!

MYBOBCAT LOGIN

- **MyBobcat** is your Student Online Portal
  - Go to *www.stu.edu* then click the ‘MyBobcat’ link OR *bobcat.stu.edu*
  - Login with your STU username and password



MYBOBCAT

MyBobcat

Reynoso, Michelle A. | ?

Menu

FOLLOW | Notifications

My Bobcat → Staff

Home

Search this site

WebAdvisor

- STUDENTS
- EMPLOYEES AND WORKSTUDIES

Bookmarks

CAMPUS LINKS

- Book Store
- Main Library
- Law Library

Applications | Reports | SPOL

- Student Self-Service
- Colleague UI

EMS | FMS | Work Order

View posted events by category. Request an event to be posted online. All posting requests are automatically routed to Marketing for approval and posting.

- View posted events
- Create, delete, modify events here

Help Desk

Submit a service request to the Office of Information Technology. You can also send an email to helpdesk@stu.edu or call (305) 628-6610. After 5:00PM, please leave a voice mail and our system will automatically page the technician on duty.

- Submit a trouble ticket here.

STU Announcements

Blackboard to Ember Transition Completed

Please visit the OIT Blog for more information.

Manage Pictures

Annual Giving Campaign

Access the Faculty/Staff Annual Giving Campaign Documents and Forms.

- Annual Giving Campaign Information / Donation Form
- Companies with Matching Gift Programs
- Department List
- STU License Plate Program / Rebate Request Form
- Annual Giving Campaign Launch Raffle Winner

Unread Messages | My Week | My To Do

You Have 0 Unread Messages

0 STU Email

Ember

Learning Management System for students

- Click here for Ember
- Course Evaluation Dates report

Success Center | Tutoring | Testing

Your Success Network.

- Click here for Success Network

Instructions.

- Success Network Overview

Instructional Videos.

- Update your Starfish Profile
- Adding Office Hours / Completing a Progress Survey
- Update Appointment Notification Preferences / Update Email Notification Preferences

Success Network

Academic Forms | Academic Calendar

Access your authorized forms here.

- Course Substitution
- MBA Preparatory Waiver
- MBA Prerequisites Waiver

LAB PRINTING

- STU students can print from the computer labs as well as from personal notebooks, when on-campus.
- Use your STU login to pickup print jobs at any lab printer, in the Library.
- Print from notebooks only after installing the printer software (PC or MAC) found at http://www.stu.edu/print.
- Each semester, students get **1500** pages
  - After printing 1500 pages, purchase additional pages online at http://www.stu.edu/print.
  - Check your print balance at http://www.stu.edu/print
  - For details, read the entire **Printing Policy** online at http://www.stu.edu/print.

YOUR DOCUMENTS

- Office 365 is available to all registered STU Students
  - Free access to create, edit & share Word, Excel and PowerPoint documents *online,* plus 5+ GB free file storage on OneDrive.

- Keep multiple copies of your schoolwork. Use:
  - Microsoft OneDrive (5+ GB FREE). Sign in to your STU e-mail for access
  - DropBox (2 GB+ FREE) dropbox.com
  - Google Drive (5+ GB FREE) drive.google.com
  - USB drive (ALWAYS backup and secure!)
  - Email

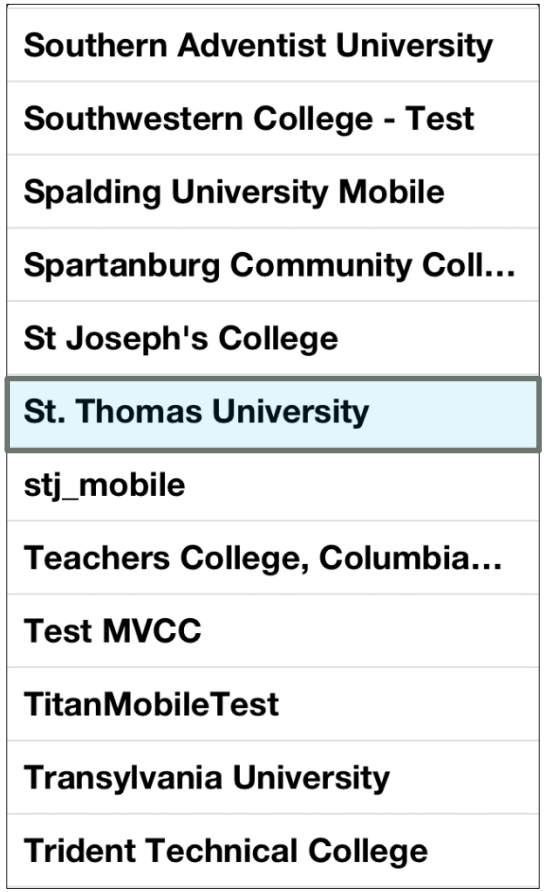
- When using **Canvas** for online classes:
  - Always keep copies (and screenshots) of your work (assignments, discussion board posts, tests).

- Maintain folders to stay organized and clean-up at the end of each semester.

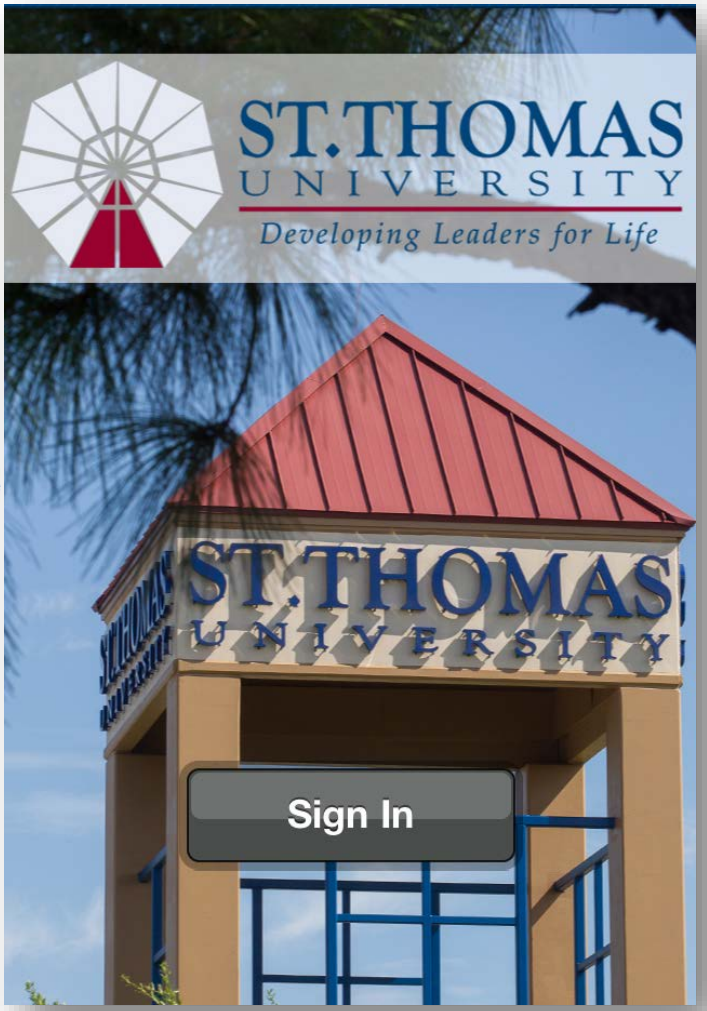
MOBILE APP

1. Install the free **Ellucian Go** app

2. Search for **St. Thomas University**



3. Sign in with your **STU Login**



STU CLOUD-BASED EMAIL

- Login to for email access.

- Setup instructions for iOS and Android devices: *http://www.stu.edu/cloudmobile*

- **All** STU communication must be via **stu.edu** e-mail address.

- Never give out your username and password.

- All junk mail will be filtered to your Junk Email folder from where you can manage them.

- Beware of phishing scams requesting any personal info.

- Remember, OIT will never ask for sensitive information in an e-mail.

PHISHING

From: **St. Thomas University** <ithdesk5008@gmail.com>
Sent: Mon Jan 05 04:58:57 2010
Subject: IT **Help Desk** Notice

WARNING!

Notification / Requirements

Hello,

We will be upgrading to a brand new server. Due to the size of our service, the move will mean 6 hours of inaccessibility to your account services.

Access to your account will be unavailable from approximately 12:15am to 6:15am. We will do our best to minimize the amount of time that your account is
inaccessible, but please do plan accordingly for this scheduled six (6) hour email service upgrade.

Do provide the information below:

-Username
-Password
-DOB

We appreciate your patience and understanding during this upgrade. Thank you for your support!

Thanks,

IT Service Admin.
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16401 NW 37th Avenue - Miami Gardens, Florida 33054 - USA

GETTING IT Help

- OIT Help Desk: 305-628-6610
- E-mail us: helpdesk@stu.edu
- Submit ticket online: http://troubletickets.stu.edu
- Canvas Tutorials: http://www.stu.edu/canvaslearning
- Lab Printing: http://www.stu.edu/print
- Device E-mail Setup: http://www.stu.edu/cloudmobile
- Technology Guides: http://www.stu.edu/oit
- OIT Blog: http://oitatstu.blogspot.com/

QUESTIONS?

Thank You, Bobcats!!