

Professional Judgment Request Form

NAME: _____

STU ID #: _____

TELEPHONE #: _____

ACADEMIC YEAR: _____

Please select all that apply:

1. SPECIAL CIRCUMSTANCES

Choose the circumstances surrounding your request to for the recalculation of your EFC and submit two supporting documents.

- Documented Medical Condition or Serious Illness (i.e. requires hospitalization) experienced by the student or family member of the student (as designated above).
- Documented Change in Conditions of Employment.
- Extraordinary/Emergency Circumstances, such as natural disasters.
- Dislocated Worker.
- IRA/Pension Withdrawal or Rollover.
- Changes in Employment Status.
- Other: _____

Circumstances **NOT** considered as extenuating include, but are not limited to:

- Standard living expenses (e.g. utilities, credit card payments, children's allowances, etc.)
- Mortgage payments
- Car payments
- Credit card or other personal debts
- Vacation expenses
- All other discretionary expenses

2. ADJUSTMENT TO BUDGET (Cost of Attendance)

Choose the circumstances surrounding your request to for the recalculation of your COA and submit two supporting documents.

- Childcare and elder care expenses
- Additional transportation expenses
- Additional books & Supplies
- Additional expenses related to an internship
- Additional rental/mortgage expenses

The following conditions will **NOT** be considered for budget adjustments:

- Expenses beyond the allotted amounts for room and board
- Additional food purchases beyond budget
- Utilities, DSL and telephone bills
- Transportation related expenses (e.g. car repair bills, additional car insurance, etc.)
- Consumer indebtedness (e.g. auto loans, personal loans, down payment for a car, credit card payments, etc.)
- Expenses related to household repairs or improvements

3. DEPENDENCY STATUS OVERRIDE (for undergraduate dependent students only)

Choose the circumstances surrounding your request for a dependency override and submit two supporting documents.

- An abusive family environment that threatens your health or safety
- Parent/s deceased
- Unable to locate parents
- Parent is incarcerated or incapacitated
- Left home because of an abusive family environment
- Other: _____

The Following Conditions Are Not Considered Unusual Circumstances:

- Parents unwilling to provide data on the FAFSA application or for verification.
- Parents refusing to contribute to the student's education.
- Parents not claiming the students as a dependent for income tax purposes.
- Student demonstrating total self-sufficiency.
- Student who does not wish to communicate with parents.
- Student who has been previously considered independent for the purpose of receiving financial aid but does not meet the current definition as outlined in the 2020-2021 Free Application for Federal Student Aid (FAFSA).
- Student who is divorced at the time of filing and does not meet one of the current definitions of an independent student as outlined in the 2020-20201 FAFSA.

