ST.THOMAS UNIVERSITY
College of Law

Office of the Registrar

Course Registration for Grade Replacement

NOTE: Grade replacement is allowed for no more than one course while enrolled in law school and in which a student earned a C-, D, F or NP.

TERM ORIGINALLY COMPLETED: _____/_____
YEAR **SESSION**

GRADE EARNED: _____

I.D. NUMBER: ☐☐☐☐☐☐☐

NAME: _____
LAST FIRST MIDDLE

LOCAL PHONE: (_____) _____ **WORK PHONE: (_____)** _____

DEPT.	COURSE NO.	SEC.	COURSE TITLE	CURRENT TERM
LAW				

I, the undersigned student, request to be registered for the above course and that the grade previously received for this course (**C-, D, F** or **NP**) be replaced with the grade I will earn this semester. I understand that I may not request another grade replacement for any course. I understand that I am responsible for any tuition associated with retaking the course.

_____ _____
STUDENT SIGNATURE **DATE**

_____ _____
PROGRAM DIRECTOR/COORDINATOR (when required) **DATE**

_____ _____
REGISTRAR'S OFFICE SIGNATURE **DATE**

FOR REGISTRAR'S OFFICE USE ONLY

POSTED BY: _____

POSTED DATE: _____

COMMENT: _____

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